



BRYAN UNIVERSITY

2014-2015 Catalog Supplement

Version 6
Effective: 8/27/2014

www.bryanu.edu

EFFECTIVE 8/22/2014:

The first line of General Admission Requirements on page 10 of the catalog now reads as follows:

1. Complete an interactive interview (face-to-face or web-based);

The following paragraph has been inserted on page 47 of the catalog after the first paragraph of the Student Responsibilities and Code of Conduct:

Bryan University provides internet access, at the campus locations, to students, staff, and faculty to assist and facilitate communication and educational activities. Inappropriate use may result in loss of access privileges to the internet and/or other disciplinary action. The University reserves the right to monitor the use of the internet system and/or review contents of stored internet records.

The first bullet on page 47 of the catalog now reads as follows:

Abusive behavior: physical abuse, verbal abuse, harassment, discrimination, domestic violence, dating violence, sexual assault and/or stalking against any faculty, staff or other student(s)

The 9th bullet on page 47 of the catalog now reads as follows:

- Cheating on school examinations or other graded materials

The second to last bullet on page 47 of the catalog now reads as follows:

- Tampering with computers/computer systems, including unauthorized attempts to access another's internet account

EFFECTIVE 8/5/2014:

The address for the Missouri Coordinating Board for Higher Education has been revised as follows on pages 5 and 27 of the catalog:

Missouri Coordinating Board for Higher Education
PO Box 1469
Jefferson City, MO 65102

The address for the Arkansas Department of Higher Education has been revised as follows on pages 6 and 27 of the catalog:

Arkansas Department of Higher Education
423 Main Street, Suite 400
Little Rock, AR 72201

Tuition and Fees (effective July 1, 2014)

Tuition

\$341.00 per credit hour

International Student Tuition Rates

- International Student Partnership: I-20 eligible students, campus-based programs – \$100 per credit hour
- Other Non-immigrant students, residing in US, campus-based programs – \$100 per credit hour
- Students of the Freely Associated States including the Federated States of Micronesia and the republics of Palau and the Marshall Islands – \$100 per credit hour
- International students, studying online outside of US – \$100 per credit hour

Bryan University may offer the following tuition rates to eligible individuals associated with the following businesses or agencies:

Business/Agency	Tuition Rate per Credit Hour	Location
Vocational Rehabilitation – VR (State)	\$75	Rogers, AR
Vocational Rehabilitation – VR (State)	\$82.50	Rogers, AR
Trade Act Assistance (TAA)	\$82.50	Rogers, AR
Workforce Investment Act - WIA	\$82.50	Rogers, AR
Missouri Department of Economic Development	\$82.50	Rogers, AR
Workforce Investment Act - WIA	\$82.50	Columbia, MO
Vocational Rehabilitation – VR (State)	\$80	Columbia, MO
Vocational Rehabilitation – VR (State)	\$80	Topeka, KS
Vocational Rehabilitation – VR (State)	\$80	Springfield, MO/Online
Missouri Career Center	\$80	Springfield, MO/Online
Kum and Go Stores	\$220 (campus) / \$228.50 (online)	Springfield, MO Rogers, AR Online
Teletech	\$220 (campus) / \$228.50 (online)	Springfield, MO/Online
Communication Solutions	\$220 (campus) / \$228.50 (online)	Springfield, MO/Online
Fitness 19	\$220 (campus) / \$228.50 (online)	Springfield, MO/Online
Chase Card Services	\$220 (campus) / \$228.50 (online)	Springfield, MO/Online
Wyndham Vacation Planning	\$220 (campus) / \$228.50 (online)	Springfield, MO/Online
Hardee's of Missouri and Arkansas	\$220 (campus) / \$228.50 (online)	Springfield, MO Rogers, AR Online
Hy-Vee Stores	\$220 (campus) / \$228.50 (online)	Springfield, MO/Online
U.S. Security	\$220 (campus) / \$228.50 (online)	Springfield, MO/Online
Midwest Security	\$220 (campus) / \$228.50 (online)	Springfield, MO/Online
Boomerang Car Wash (Boomerang Holding, LLC)	\$220 (campus) / \$228.50 (online)	Springfield, MO Rogers, AR Online
Prairie Band Potawatomi Nation	\$80	Topeka, KS
Department of Corrections	\$220	Columbia, MO
Serco	\$220	Rogers, AR

Tuition and fees may be subject to change at one or more of the following points through each calendar year (March, July or October). Ample advance notice will be provided of specific effective dates associated with tuition and fee changes, and

these will be communicated via the catalog supplement. Students that are eligible and take advantage of reduced tuition rates are not eligible for other discounting programs offered by Bryan University, including institutional payment plans and may not be eligible for need-based institutional scholarships and grants.

All tuition and applicable fees are due and payable in full the day the student transitions to a regular active student. If all financial options, including an alternative loan have been exhausted, other arrangements may be made at the discretion of the Financial Assistance Coordinator. Students sign a promissory note to pay the portion of tuition and applicable fees not met. The terms of this promissory note will include a schedule of installment payments. All arrangements for financial assistance should be made in advance of the beginning of the student’s program.

Book and Resource Fees

Books

Students are able to purchase books through Bryan University as a convenience. The University uses a combination of electronic (non-print) books (eBooks) and physical print books for its courses. In instances where an eBook is used for a course, each student must purchase access to the eBook. Long-term access to eBooks varies by publication, but is limited, in some instances, to two years from the time of validation. In instances where physical print books are used for a course, the textbook must be purchased by each student. An up-to-date book list by course is available at:

<http://www.bryanu.edu/consumer-information/>. Bryan University reserves the right to issue used books when deemed necessary.

The following table lists the costs of books per quarter (based upon full-time enrollment):

Program	Level	Per Quarter Book Charge
Security and Investigation	Diploma	\$550.00
Business Administration	Diploma	\$550.00
Computer Networking Specialist	Diploma	\$600.00
Personal Trainer	Diploma	\$485.00
Medical Assistant	Diploma	\$485.00
Medical Office Assistant	Diploma	\$485.00
Criminal Justice	Associate of Applied Science	\$550.00
Business Administration & Management	Associate of Applied Science	\$550.00
Computer Information Systems - Networking	Associate of Applied Science	\$600.00
Exercise Specialist	Associate of Applied Science	\$485.00
Healthcare Administration	Associate of Applied Science	\$485.00
Medical Assistant	Associate of Applied Science	\$485.00
Medical Administrative Specialist	Associate of Applied Science	\$485.00
Medical Billing and Coding	Associate of Applied Science	\$485.00
Heating, Ventilation, Air Conditioning and Refrigeration Technology	Associate of Applied Science	\$435.00
Information Systems Security & Assurance	Associate of Applied Science	\$600.00
Bachelor Business Administration	Bachelor of Science	\$600.00
Bachelor Allied Health Management	Bachelor of Science	\$500.00
Master of Business Administration	Master's degree	\$750.00

Resource Fee

Per quarter Resource fee charges vary according to the program of study, as outlined in the table below:

Program	Level	Per Quarter Resource Fee
Security and Investigation	Diploma	\$0
Business Administration	Diploma	\$0
Computer Networking Specialist	Diploma	\$480.00
Personal Trainer (campus-based)	Diploma	\$50.00
Personal Trainer (online)	Diploma	\$35.00
Medical Assistant	Diploma	\$50.00
Medical Office Assistant	Diploma	\$50.00
Criminal Justice	Associate of Applied Science	\$0
Business Administration & Management	Associate of Applied Science	\$0
Computer Information Systems - Networking	Associate of Applied Science	\$210.00
Exercise Specialist	Associate of Applied Science	\$50.00
Healthcare Administration	Associate of Applied Science	\$0
Medical Assistant	Associate of Applied Science	\$50.00
Medical Administrative Specialist	Associate of Applied Science	\$50.00
Medical Billing and Coding (campus-based)	Associate of Applied Science	\$50.00
Medical Billing and Coding (online)	Associate of Applied Science	\$35.00
Heating, Ventilation, Air Conditioning and Refrigeration Technology	Associate of Applied Science	\$115.00
Information Systems Security & Assurance	Associate of Applied Science	\$0
Bachelor Business Administration	Bachelor of Science	\$0
Bachelor Allied Health Management	Bachelor of Science	\$0
Master of Business Administration	Master's degree	\$0

Additional Fees

In addition to book and resource fees, the following additional fees are or may be experienced by students depending upon the unique circumstances of their enrollment:

Graduation Fee (mandatory for all students)	\$100.00
Technology Fee (per quarter - Campus Based)	\$215.00
Technology Fee (per quarter - Online Programs)	\$170.00
Technology Device Fee (includes all applicable taxes)	\$600.00
Credit Transfer Fee (per course)	\$100.00
Program Transfer Fee (each occurrence after first quarter)	\$200.00
Program Change Fee (each occurrence after first quarter)	\$200.00
Re-Entry Fee	\$100.00
Application Fee (campus-based applications only)	\$50
Diploma Reissue Fee	\$25

The application fee along with all monies paid is refundable within three working days, exclusive of weekends and holidays. Beyond that, books and resource fee charges are non-refundable.

Monthly Payments

Students attending Bryan University may be required to invest financially in their education by contributing a monthly cash payment.

Minimum Wonderlic Scholastic Level Examination (SLE) scores accepted for Admission

Program Name	Degree*	Minimum SLE Score
Business Administration & Management	AAS	15
Computer Information Systems - Networking	AAS	18
Criminal Justice	AAS	15
Exercise Specialist	AAS	15
Medical Assistant	AAS	15
Medical Administrative Specialist	AAS	15
Heating, Ventilation, Air Conditioning and Refrigeration Technology	AAS	15
Healthcare Administration	AAS	15
Information System Security & Assurance	AAS	15

* AAS = Associate of Applied Science degree program